

## **Coordinator of Youth Ministries**

**Hourly Pay Range:** \$20-22/hour

**Hours:** 10-15 hours per week (There is potential for hours to grow as the church programs grow as well)

### **Overview**

The First Presbyterian Church of Ocala is seeking a part time employee to organize and direct the ministry to middle and high school youth. The primary role is to manage and lead programs that minister to youth, their non-Christian friends, and their families through education, programs and support.

### **Responsibilities**

- Coordinate a weekly youth gathering that includes time for sharing food, building relationships, recreation, Bible study and support through sharing and prayer.
- Recruit, train and support a team of volunteers who will help you at weekly meetings, special events, retreats and camps.
- Follow up on all new families with youth who visit on Sundays to make sure they are welcomed and made aware of youth ministry programs and events.
- Plan periodic fellowship and outreach events for youth and/or their families.
- Plan and Coordinate retreats and summer camps/conferences.
- Participate as a member of the Christian Education Committee (Meets monthly)

### **Essential Position Requirements**

- Knowledge of and commitment to the mission and ministry of FPC Ocala and agreement with the “What We Believe” content on our website
- Excellent written and oral communication skills; good listening skills
- Well-organized and able to manage multiple projects at one time
- Strong interpersonal skills, able to relate well with a diversity of people
- Demonstrated skills in working in a team-based relationships

### **Other requirements**

- Travel may be required (Youth retreats and Mission Trips)
- Requires the ability to work evening/weekend hours to support events/programs/travel

### **How to Apply**

- Interested applicants should submit questions or a resume and cover letter to Pastor Kenny Ellis ([kellis@fpcocala.org](mailto:kellis@fpcocala.org)) or call the church office (352) 629-7561. The cover letter should include information about your faith journey and how you came to trust in Christ.